



**THE LITTLE RED HEN
Nursery School**

**Local offer of support to children with Special Educational Needs
and Disabilities (SEND Information Report).**

Statement linking early years settings to the Wandsworth local offer:

The Little Red Hen Nursery School is welcoming and nurturing, it is a place where children settle in quickly and easily because consideration is given to the individual needs and circumstances of each child and their families. We endeavour to make each child feel safe, stimulated and happy during their time with us. We aim to provide an environment in which children are supported to reach their full potential and we work closely with parents to make sure each child's needs are met.

Name of setting and introductory inclusion statement

At The Little Red Hen Nursery School we believe that equal opportunities for all are an integral part of education and we aim to build on the skills and experiences of each member of our school community, irrespective of their race, gender, home background, or impairment provided that there are good prospects of meeting their needs without unduly prejudicing the education and welfare of other children. We know that parents want the best for their child and by working in partnership with them and consulting with them when needed, we hope that each child will thrive and achieve their potential with us. The staff team work closely together and with parents to support each child's individual learning journey and by doing this we can identify early if a child may have a specific need and therefore get them any additional support that may be required.

Due to restrictions on space, facilities and personnel trained to deal with profound disabilities, the nursery may be unable to admit children with physical or serious long-term emotional or behavioural disabilities.

Who is our Special Educational Needs Co-ordinator?

At The Little Red Hen Nursery School, our Special Education Needs Co-ordinator is Miss Marietta Kostourou and parents are welcome to speak to her or their child's key person at any time if they have concerns about their child.

What should I do if I am concerned about my child's progress or special educational needs?

The nursery operates an open door policy. If a parent has any concerns about their child's progress they can speak to their child's key person. Their key person is the teacher who is responsible for them during their time in the nursery and is responsible for observing, evaluating and planning for the individual needs of their children. They are also there to encourage the families to participate in their child's learning, and to help each child form positive relationships with the other staff and children in the nursery.



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A parent can also speak to the Headmistress, Miss Zara about any concerns they may have about their child and to Miss Marietta Kostourou, our SENCo.

How does the setting decide whether a child has special educational needs and what extra help they need?

If a child arrives at the nursery and has already had a SEND (Special Educational Need or disability) identified we will work with the people who have already been put in place to support the child and we will use the information available to us to implement an IEP (Individual Educational Plan) for that child so we can support and manage them to the best of our ability.

If a parent expresses concerns that their child has a SEND or our staff feels a child has a SEND we will discuss it with the parents and determine whether the child's understanding and behaviour is the same at home and nursery. We will then work with the parents, involving them at every stage and we will implement an IEP for the child which has review dates and targets. If we feel it is appropriate we will have a meeting with the parents to discuss bringing in an outside agency to help support the child.

How will I know how my child is doing and how will you help me to support my child's learning?

The Little Red Hen Nursery operates an open door policy and parents can come and chat to the headmistress, their child's key person or the SENCo either before school or at the end of the morning. They can also have access to their child's file which tracks their progress and celebrates their achievements during their time at the nursery.

The nursery holds two parents evenings, one in the autumn term, one in the spring term and an end of year report is given to all parents at the end of the summer term.

If your child has a SEND, as a parent you will be involved in every decision that is made regarding your child's support and we will implement an IEP which will be used in the nursery and that can also be used to support the child's learning at home

How will my child be involved in and consulted about how their special educational needs are met and what progress they are making?

Children identified as having a particular problem in an area of learning would be carefully assessed and monitored, the child's key worker would then feedback their findings to parents and an educational plan would then be put in place with parental consent. The plan would be implemented and progress would be discussed by all staff during our weekly meeting and with parents on a regular basis. The plan would be under regular review and targets set to identify the 'next steps' necessary to helping each individual child to reach their learning potential.



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How do you assess and review my child's progress?

Each child's Key person is responsible for assessing the child's progress. Each week their key person observes their children, evaluates their observations and plans for their individual needs and is constantly monitoring their progress in all 7 areas of learning set out in the EYFS (Early Years Foundation Stage). The nursery also has a weekly staff meeting where each child's progress can be discussed in confidence and this can also help inform the planning for each child. When a child is able to do a task or achieves something wonderful this is recorded in their file.

When a child is between 2-3 years old, parents will receive a short written summary of their child's development during their second term at nursery in the three prime areas which are: Communication and Language, Physical Development and Personal, Social and Emotional Development. These prime areas are particularly crucial for igniting children's curiosity and enthusiasm for learning, and for building their capacity to learn, form relationships and thrive. This progress check will help to identify each child's strengths, and highlight any areas where a child may need additional help.

If a child has a SEN, as mentioned above an IEP is implemented with the agreement of the parents and targets and dates to review the child's progress and achievements are set together.

How is teaching and the curriculum adapted to my child's needs?

At The Little Red Hen Nursery staff are trained to plan their activities so that they can be easier or more challenging so that each child is able to learn at their own pace and in their own way. The staff are there to adapt the resources, provide age appropriate challenges for each child and to give support when needed.

The nursery will also provide training for staff if needed to support a child and additional resources or materials will be purchased if it can enhance a child's learning. The nursery follows the EYFS; we have areas dedicated to each of the 7 areas of learning and we understand that they are all important and interlinked. Children can start at the nursery from two years old so we make sure that the curriculum is flexibly structured so that as each child approaches the end of their time with us, at four plus, they are best prepared for their next school in line with the prevailing education policy.

What support is there for my child's emotional well-being?

Each child has a key person who is responsible for making them feel secure, safe and happy in the nursery environment. They are also there to encourage their children to make positive relationships with the other staff and their peers. Before a child starts at the nursery we ask parents to fill out the "All about me" form so that when each child starts at the nursery we know who is important to them, what they like doing, if they have attended a setting previously and other important information that we can use to help them settle more quickly with us.



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All the staff are there to help the children build good relationships within the setting and they can help with this by role modelling behaviour and language.

How do you promote positive behaviour?

At The Little Red Hen Nursery we know that a successful behavioural management policy depends on good communication and positive relationships between children, staff and parents. We are always fair, consistent and clear in our response to behaviour and positive reinforcement is used as much as possible.

What training and specialist skills do the staff supporting children with SEND have or are having?

Both Miss Zara, the Headmistress and Miss Marietta Kostourou our SENCo have attended "The Role of a SENCo". This training is provided by Wandsworth council so is up to date and relevant.

All our staff have many years of experience working within the childcare sector and have a real passion for what they do. Miss Zara is Montessori trained and the other staff either hold a level 2 or 3 childcare qualification or are working towards it.

However if a child has a SEND and extra training of staff is required, where possible we will endeavour to undertake this training to be in the best position to support the child and meet their needs. However depending on what is required, this may not always be possible.

What do you do to make the setting environment and curriculum accessible for all children?

The Little Red Hen Nursery aims to provide equal opportunities to all of its children, including those with disabilities or a SEN. Where possible we will adapt the environment to make it accessible for each child but on occasion due to restrictions on space and facilities this may not always be possible.

We make the curriculum accessible for all children by making the activities age appropriate and by adapting them to meet the needs of each child, making them easier or more challenging where necessary. Also when purchasing resources consideration is given to the suitability of the items from an equal opportunities point of view, ensuring that they help promote equality in the nursery.

How will the setting prepare my child to join the setting and transition to the next school?

When a child is joining the nursery they are invited for a settling in morning prior to them starting with us. We also gather information on each child regarding their home life, likes/dislikes, if they have attended a nursery before, if they speak any other languages, if they have a SEND etc. This information is used to help each child settle quickly into nursery life and each child also have a key person who will help to make them feel secure and comfortable in the nursery. Before a child starts with us parents are sent a letter outlining our settling in procedure



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so that they can talk to their child about it prior to them starting.

When a child is leaving our nursery we always talk to them about their new school and make sure that they understand what is happening and how exciting this next step is for them. Our aim is to make sure, where possible that each child is independent and ready for the transition.

What specialist services from outside does the school use to help meet children's needs and how do you work together?

When a child has a SEN the nursery will work in partnership with the child's parents and will often bring in an outside agency to support the child, e.g. a specific therapist. We will then all work together to implement strategies and an IEP, setting targets and review dates.

What will you do if my child has medical needs?

If your child has medical needs the school can administer prescription medicines but prior to this the parents must complete a medicine consent form. The medicine will be administered by a senior staff member and will be recorded in our medicine book which is signed by the teacher, dated and then signed and approved by the parent on collection. All medicines are stored safely in the first aid box in the kitchen and all medicines must be clearly labelled and instructions given.

What should I do if I am unhappy with my child's support or progress?

If a parent wishes to make a complaint or raise any concerns that they might have, they must first approach Miss Zara, the Headmistress and she will endeavour to deal with the complaint or concerns efficiently and without delay. At this point all relevant parties will be informed. If the above procedure is insufficient to resolve the issue a more formal approach should be made in writing to the Headmistress expressing the complaint or concerns.

After a consultation between the Headmistress, parents and the nursery staff where appropriate, a concerned plan of action will be prepared, put forward and agreed by all parties. Minutes will be taken at any meetings which may take place and these, along with any other relevant paperwork must be attached to the files of the child concerned.

Should parents still remain dissatisfied, they should contact OFSTED directly.

The name and address of Ofsted, is as follows:-

OFSTED

Ofsted Early Years

Piccadilly Gate

Store Street

MANCHESTER

M1 2WD

Telephone - 08456 40 40 40

E-mail - geninfo@ofsted.gov.uk



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Web Site - www.ofsted.gov.uk/parents

Where can I go for further advice and support?

- [Wandsworth Information Advice and Support Service \(WIASS\)](#) provides an impartial, free and confidential service to all parents of children with SEND and young people with SEND. Visit their website at <http://www.wandsworth.gov.uk/wiass> email wiass@wandsworth.gov.uk or telephone 020 8871 8065
- [Contact a Family - Independent Support](#) Contact a Family Wandsworth (CaF) provide impartial, free and confidential , Independent Support services to provide information and support for Wandsworth families who are going through the process of getting an Education, Health and Care Needs Assessment. To book an appointment with an Independent Support worker telephone 020 8947 5260 or email iswandsworth@cafamily.org.uk
- The Wandsworth Parents' Forum "[Positive Parent Action](#)" works with the Council to improve all provision for children and young people with SEN and Disabilities aged 0 to 25. If you want to get involved in influencing services visit their website at www.positiveparentaction.org.uk telephone 020 8947 5260 or email info@positiveparentaction.org.uk
- **More information** about Wandsworth's local offer of services and support for children and young people with special needs and disabilities in Wandsworth can be found on the Local Offer website at www.wandsworth.gov.uk/localoffer . **SEN and Disability Information Manager, Disabled Children and Young People Special Services Planning**, 4th Floor, Town Hall Extension, Wandsworth High Street, SW18 2PU **Tel no: 0208871 8907 Contact Person Eleanor Thain**
- The Family Information Service (FIS) helpline is open from 9am to 5pm, Monday to Friday on 020 8871 7899. Or email fis@wandsworth.gov.uk Text 07797 805 456 with "FIS" at the beginning of your message.

The information in this report is accurate as of Jan 2017, but we regularly review and make changes to what we offer and keep this information as up to date as possible.

Feedback This offer is intended to give you clear, accurate and accessible information. If you would like to comment on the content of the offer or make suggestions to improve the information, please email thelittleredhennursery@gmail.com



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